



অসম ইলেকট্ৰনিক্স উন্নয়ন নিগম পৰিসীমিত  
(অসম চৰকাৰৰ অধীনস্থ প্ৰতিষ্ঠান)

**Assam Electronics Development Corporation Ltd.**

(A Govt. of Assam Undertaking)

CIN: U31909AS1984SGC002155

Ref. No. AEDC/E&T/GHY/EXAM\_Related/All-doc/2023

Date: 16-05-2023

### **NOTIFICATION**

This is for information to all concerned that AMTRON Courses examination will be changed to objective type for all three months, six months, and one-year AMTRON courses Franchisee network from the October 2023 Examination that is w.e.f. 01.10.2023. The question paper sample and answer sheet sample are attached in Annexure 1 and Annexure 2 respectively. In this regard, all the franchisees and incharge of AMTRON centers are hereby requested to inform all the training associates and students about the changes.

**Marks distribution of the Theory Question paper will be as follows:**

Total Time of Examination = 1 Hour

- |                         |                             |
|-------------------------|-----------------------------|
| 1. Multiple choice-     | 20 questions of 1 mark each |
| 2. True and False -     | 15 questions of 1 mark each |
| 3. Fill in the blanks - | 15 questions of 1 mark each |

**Marks distribution for Practical Question papers will be as follows:**

Total Time of Examination = 1 Hour

- |                 |          |
|-----------------|----------|
| 1. Practical -  | 40 marks |
| 2. Viva voice - | 10 marks |

**All Project reports and a soft copy will be collected by the Invigilator in the examination center itself. Marks for Project For 1 Year Courses are as follows:**

- |                   |           |
|-------------------|-----------|
| 1. Mini Project:  | 100 marks |
| 2. Major Project: | 200 marks |

**The pass percentage will be 50% in all theories, practices, and projects.**

- |                      |                 |
|----------------------|-----------------|
| 1. Total Marks=50 -  | Pass Marks= 25  |
| 2. Total Marks=100 - | Pass Marks= 50  |
| 3. Total Marks=200 - | Pass Marks= 100 |

#### **GRADE LEGEND :**

90 – 100% : S	80 – 89.99% : E	70 – 79.99% : A
60 – 69.99% : B	50 – 59.99% : C	Below 50%: F

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17/5/23

Addl. Manager

Education & Training Division

AEDC Ltd.

**EDUCATION & TRAINING DIVISION**  
**ASSAM ELECTRONICS DEVELOPMENT CORPORATION LTD.**  
**AMTRON GRADING EXAMINATION**

**Paper: ET-CA-01: Introduction to ICT Tools**  
**Total Marks: 50**

**Total Time: 1 hr**  
**Pass Marks: 25**

**OBJECTIVE**

**A. Multiple Choice**

**1X20=20**

1. Operating System can be installed from following resources.
  - A. Disk
  - B. Remote Installation
  - C. Network
  - D. All of the above
2. Which key combination is used to insert page break in a document?
  - A. Ctrl+ Enter
  - B. Shift + Enter
  - C. Alt + Enter
  - D. Shift + Enter
3. The function of operating system is
  - A. Inputting
  - B. Memory Management
  - C. Outputting
  - D. All of the above.
4. The DOS command to retrieve list of a file is
  - A. FORMAT
  - B. ATTRIB
  - C. DOSKEY
  - D. DIR
5. Which of the following devices can be used to input printed text?
  - A. OCR
  - B. MICR
  - C. OMR
  - D. All of the above.
6. PDF stands for
  - A. Portable Document Format.
  - B. Photoshop Document Format.
  - C. Portable Document Form.
  - D. None of the above
7. Picture option is in \_\_\_\_\_ menu
  - A. Home
  - B. View
  - C. Insert
  - D. None of above.
8. A CD-ROM is
  - A. An Optical ROM
  - B. A Magnetic ROM
  - C. An Erasable ROM
  - D. None of these
9. Information retrieval is fastest from Floppy
  - A. Disk
  - B. Hard disk
  - C. Magnetic tape
  - D. CD-ROM
10. Word wrap means
  - A. Inserting space between word.
  - B. Aligning text with the right margin.
  - C. Moving text automatically to the next line.
  - D. None of above.
11. What is the main folder on a storage device called?
  - A. Platform
  - B. Interface
  - C. Root directory
  - D. Device drive
12. What menu is selected to save or save as?
  - A. Tools
  - B. file
  - C. format
  - D. edit
13. As per data or space sizes, which one of the following series is arranged from largest to smallest?
  - A. KB,MB,TB,GB
  - B. TB,GB,KB,MB
  - C. GB,TB,MB,KB
  - D. TB,GB,MB,KB
14. A string of eight 0 and 1 is called a
  - A. Megabyte
  - B. Kilobite
  - C. gigabyte
  - D. byte
15. Internet is.....
  - A. Network of Networks
  - B. Networks of Data
  - C. Networks of Communication
  - D. Group of Land

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16. Computer program had been done in early stage by using  
 A. Assembly Language B. Machine Language  
 C. spagatti code D. object code
17. What is the full form of USB?  
 A. User System Board B. Universal System Bus  
 C. Universal Serial Bus D. Unique Systematic Bus
18. Which of the following produces the best quality graphics reproduction?  
 A. Laser Printer B. Ink jet Printer  
 C. Plotter D. Dot matrix Printer
19. In the following which is not RAM?  
 A. Flash B. D-RAM  
 C. S-RAM D. P-RAM
20. Which of the following is the extension of Notepad?  
 A. .TXT B. .XLS  
 C. .PPT D. .NPD

**B. State True or False**

1X15=15

1. A high- level language can be understood by a computer without using a translation.
2. Fetching of an instruction for execution is done by the control unit.
3. Machine Language is machine independent while Higher Level Languages are machine dependent.
4. The base of binary number is 2.
5. F6 key is used for slide show in MS PowerPoint.
6. Sub Total is an example for MS Excel Add.
7. MIDI means Multimedia Instrument Digital Interface.
8. A pixel is the smallest dot that can be represented on a screen or in paint graphic.
9. Increase decimal buttons in Formatting toolbar is used to format no. of decimal places in a cell containing numeric data.
10. Select all the text and graphics in the working document or press Ctrl+ C.
11. To go to a Specific location in a document we use Bookmark.
12. The options Portrait and Landscape comes under page Orientation.
13. Memory unit is one part of control processing unit.
14. Superscript, Subscript, Strikethrough are known as Font Style.
15. MS DOS is a graphic base operating system.

**C. Fill in the blanks**

1X10=10

1. In Excel \_\_\_\_\_ automatically creates sum.

A	TOTAL	B	SUM	C	AUTOSUM	D	SUBTOTAL
---	-------	---	-----	---	---------	---	----------

2. \_\_\_\_\_ define the left and right side margin of a paragraph.

A	CTRL + Z	B	CTRL + J	C	CTRL + U	D	CTRL + P
---	----------	---	----------	---	----------	---	----------

3. The short cut key for slide show is \_\_\_\_\_.

A	F2	B	F9	C	F6	D	F5
---	----	---	----	---	----	---	----

4. In MS Excel, an individual file is known as \_\_\_\_\_.

A	FILE	B	WORKSHEET	C	WORKBOOK	D	BOOK
---	------	---	-----------	---	----------	---	------

5. Formula in MS Excel begin with \_\_\_\_\_ sign.

A	EQUAL	B	PLUS	C	PERCENTAGE	D	MINUS
---	-------	---	------	---	------------	---	-------

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6. To cancel the last editing, we can use \_\_\_\_\_ button.

A	CTRL + Z	B	CTRL + V	C	CTRL + I	D	CTRL + S
---	----------	---	----------	---	----------	---	----------

7. Printer is an example of \_\_\_\_\_ device.

A	INPUT	B	OUTPUT	C	BOTH A& B	D	NONE OF THEM
---	-------	---	--------	---	-----------	---	--------------

8. \_\_\_\_\_ is a complete collection of data displayed in rows & columns.

A	CELL	B	ROW	C	DATA	D	NONE OF THEM
---	------	---	-----	---	------	---	--------------

9. \_\_\_\_\_ is a single tasking operating system.

A	SYSTEM	B	OPERATING	C	BOTH A& B	D	NONE OF THEM
---	--------	---	-----------	---	-----------	---	--------------

10. An individual page in a Power Point presentation is called \_\_\_\_\_.

A	SHEET	B	DOCUMENT	C	SLIDE	D	WORKBOOK
---	-------	---	----------	---	-------	---	----------

11. A directory within a directory is called \_\_\_\_\_.

A	DIR	B	FOLDER	C	SUB DIRECTORY	D	NONE OF THEM
---	-----	---	--------	---	------------------	---	--------------

12. \_\_\_\_\_ is processed in information by computer processor .

A	CPU	B	MONITOR	C	PROCESSOR	D	NONE OF THEM
---	-----	---	---------	---	-----------	---	--------------

13. " C " in cpu denotes \_\_\_\_\_.

A	CERTER	B	CENTRAL	C	COMMUNICATI ON	D	CONCATE
---	--------	---	---------	---	-------------------	---	---------

14. Number System is \_\_\_\_\_.

A	BINARY	B	DECIMAL	C	BOTH A& B	D	NONE OF THEM
---	--------	---	---------	---	-----------	---	--------------

15. The frist computer was programmed using \_\_\_\_\_.

A	BINARY COD	B	ASSEMBLY LANGUAGE	C	BOTH A& B	D	NONE OF THEM
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[entghy@gmail.com](mailto:entghy@gmail.com)

(Tick Mark in the box, corresponding to your answer)

**A. MULTIPLE CHOICE**

	A	B	C	D
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	A	B	C	D
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. TRUE OR FALSE:**

	T	F
1	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>
13	<input type="checkbox"/>	<input type="checkbox"/>
14	<input type="checkbox"/>	<input type="checkbox"/>
15	<input type="checkbox"/>	<input type="checkbox"/>

**C. FILL IN THE BLANKS:**

	A	B	C	D
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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